



FRESH PRODUCE | LOCALLY CRAFTED PRODUCTS
2ND SUNDAY OF THE MONTH

ARTISAN MARKET - TERMS AND CONDITIONS

Cooma Monaro Railway Inc. aims to provide a safe environment for members of the community during its events.

By submitting your application, you are also agreeing to comply with the terms and conditions of the event.

Please read these terms and conditions carefully. These terms and conditions form part of your agreement with Cooma Monaro Railway Inc.

If you fail to comply with the following regulations, you will be required to forfeit your stall allocation with no refund.

The Cooma Monaro Railway Inc. (CMR) Artisan Market is referred to in these terms and conditions as “the event”.

Site Access

Access to the event site for stallholders and vehicles are strictly as follows to prevent the likelihood of a safety incident:

Access to set up your stall at the event will be between 7:45am and 8:45am

No vehicles are permitted to access or leave the event site between 8.45am and 1.15pm.

Vehicles will be permitted in the Cooma Station Carpark (station platform access) and the Barracks precinct to enable stallholders to set up until 8:45 am and to pack up from approximately 1.15pm. The actual time will be at the discretion of CMR volunteers to prevent the likelihood of a safety incident.

All vehicles are to have left the site by 2.30pm.

Stallholders accessing the station platform are to enter and leave the event site from Bradley Street, Cooma. Stallholders accessing the Barracks precinct are to enter the site via George's Lane off Yareen Rd, Cooma. Please note that this is not the access points for the CMR Car Boot Sale.

Hazard lights must be operating on your vehicle at all times when driving in the Barracks precinct.

Vehicles must not drive at more than 5km/h when in the precinct.

Stall Placement

Stall positions are allocated at the discretion of CMR Volunteers.

Cooma Monaro Railway Inc. reserves the right to refuse any stall application and to terminate a stallholder's participation at any time.

Stall Size

Stalls available are:

| | |
|--|---------|
| 2m x 2m Station Platform (limited spaces available) | \$25.00 |
| 3m x 3m Barracks Precinct (requires own marquee) | \$25.00 |
| 3m x 6m Station Carpark & Barracks Precinct (limited spaces available) | \$50.00 |

Community and Not-for-Profit Discount

- 100% OFF - Not for profit/Fundraiser stalls are provided free of charge.
- Organisations must be able to prove not for profit status.
- All not for profit stall spaces are 3m x 3m stalls, and you must provide your own complete set up for the space including gazebo or tables, chairs.
- Stall spaces will be provided in the Barracks precinct

Electricity requirements

CMR can provide access to electricity onsite. If a stallholder requires access to electricity an addition fee of \$10.00 applies on top of the stall charge.

Stall Operation

All stallholders must be ready to trade by 8.45am.

No car access onto the site after 8.45am. You will not be able to depart until 1.15pm.

Stallholders must trade until 1pm and must have vacated the event site by 2.30pm.

Stallholders must bring with them their own equipment. This can include folding tables, table coverings, chairs, signage, shade/rain structures such as marquees, umbrellas, sunscreen, hats etc.

All stallholders are responsible for cleaning up rubbish generated by the stall and making good any area they use for trading, including its vicinity. Even better; Take 3 extra pieces of litter when you leave!

This event is focusing on keeping waste out of landfill so any unsold goods and other rubbish from your stall is to be taken with you and appropriately disposed or re-used/recycled where possible.

Rubbish bins will be provided for use by visitors to the event.

No stall shall be set up in such a way to create a danger to any person.

All stallholders must trade from within their allocated stall and are not permitted to set up outside of their stall, to park vehicles, display products or signage or to hand out materials.

Stallholders must comply with the instruction of CMR Volunteers regarding the location they are to occupy and use of their site.

Stallholders are not permitted to operate generators or have their vehicle engine running at the event.

Only stalls selling fresh food and artisan products are permitted at the CMR Artisan Market. Stalls wishing to sell second-hand items can do so through the CMR Car Boot Sale.

Extra Conditions

The following conditions must be adhered to as part of your acceptance as a stallholder

- All goods must be new
- Electrical goods – Stallholders are to only provide electrical goods that have been tested by an electrician and display current Australia Standard tagging.
- No Firearms, Tobacco, Vapes and Controlled Substances are permitted.

Waste and the Environment

The event is a waste wise event so please reuse bags you may have at home.

Bins are provided onsite for members of the public only. All stallholders are required to remove their own rubbish off site.

Sub-leasing

Under no circumstances are you permitted to sub-lease your site.

Wet Weather and Event / Stallholder Cancellation

In the event of a major weather event or electrical storm, CMR may declare the event to be cancelled. In this case your booking can be rolled over to an alternate Artisan Market date.

If the event is cancelled, you will be notified via the email address you provided on booking by 6.30am on the day of the event.

If you have booked a stallholder site and do not arrive at the event your booking fee will be forfeited.

No refunds will be provided to any stallholder who cancels after purchasing a ticket.

Payment

Approved stallholders will be invoiced the booking fee either, 2 x 2 \$25.00, 3 x 3 \$25.00 6 x 3 \$50.00 + \$10,00 electricity where needed (no cancellation refunds) when booking online.

Payment is to be made at time of booking.

Bookings are not final until the artisan market payment is received through the online booking system.

All stallholder sites need to be pre-booked. Access to unbooked sites will not be available on the day.

Public Liability Insurance

Cooma Monaro Railway Inc. does not provide any public liability cover for equipment or structures (eg gazebos) or the like owned by other parties or for products supplied by stallholders. Vendors set up at their own risk for their own equipment, structures, and the like. Vendors are encouraged to organise their own public liability policy to cover that risk.

If you currently do not have Public Liability cover, please refer to the links below for assistance. Please note, CMR has no affiliation with the providers listed below, and the details have been provided to assist stallholders.

<https://www.auzi.com/portal/public-liability-insurance-market-stall/>

<https://www.aami.com.au/business-insurance/market-stall-exhibitor.html>

<https://www.comparethemarket.com.au/business-insurance/industry/market-stall-insurance/>

<https://mymarketinsurance.com.au/>

<https://publicliabilityinsurance.com.au/market-stall/>

<https://www.cgu.com.au/business/public-liability-insurance/market-stall-insurance>

Workplace Health & Safety

All stallholders are expected to abide by all safety regulations and requirements to ensure that the event is a safe and WHS compliant event.

You are responsible for supervising all persons that operate your stall.

If emergency evacuation is required the precinct has several designated evacuation points, please follow the directions of CMR Volunteers who will advise on the evacuation point to be used.